

West Northamptonshire Council

Corporate Overview and Scrutiny Work Programme 2022/2023

	Topic identified and scheduled
	Topic identified but not yet scheduled
	Topic completed

Title	Proposed purpose	Date of Committee meeting	Cabinet Member and Executive Director	Proposed Task and Finish Group	Comments
Pay and Grading Review	To provide scrutiny input to the Pay and Grading Review	16 January 2023	Cabinet Member for HR & Corporate Services Executive Director – Corporate Services and Assistant Director – Human Resources	No - Whole Committee	The Committee to provide scrutiny input into the Pay and Grading Review
Revenues and Benefits Performance Update	The Committee to receive and review the performance of the Council’s Revenues and Benefits Service.	16 January 2023	Cabinet Member for Finance Executive Director for Finance and Assistant Director for Revenues and Benefits	No – whole Committee	The Committee to receive and review the performance of the Council’s Revenues and Benefits Service.

Budget Scrutiny	The Committee to confirm its budget scrutiny process and undertake budget scrutiny of the Council's budget 2023/24	<p>12 October 2022 – The Committee to consider its budget scrutiny process</p> <p>7 November 2022 - Children's Trust Budget</p> <p>Budget Scrutiny to continue over a number of meetings: Task and Finish Group meetings commencing in January 2023</p>	Executive Director for Finance	No	The Committee to confirm its budget scrutiny process and undertake budget scrutiny of the Council's budget 2023/24 - Task and Finish Group meetings scheduled for January 2023
Treasury Management	To scrutinise treasury management focusing on efficiencies – forward looking	<p>15 March 2022 – The Committee to set up a Task and Finish Group to undertake this scrutiny activity</p> <p>Prior to the setting up of the Task and Finish Group a briefing will be scheduled on Treasury management that will provide important information to Councillors. ACTIONED.</p> <p>The Task and Finish Group commenced its work in June 2022</p> <p>4 July 2022 - The Task and Finish Group presented its scope (Terms of reference) for consideration by the Committee. Actioned</p> <p>16 January 2023 – The Chair of the Task and Finish Group to present the final report to the Committee.</p>	Cabinet Member for Finance Executive Director for Finance	Yes	<p>A Task and Finish Group will carry out a review.</p> <p>The Task and Finish Group commenced in June 2022 and presented its scope to the meeting of the committee on 4 July 2022</p> <p>The Task and Finish Group has concluded its work and will provide its report to the Committee early in 2023</p>

Modernising Systems	The Committee to receive information regarding systems at the Council and to consider their value for money	<p>15 March 2022 - A report to the Committee providing background information, to assist the committee in deciding how it will undertake scrutiny activity</p> <p>Modernising Systems Inquiry day(s) have been programmed from September 2022 onwards</p> <p>Reports to Committee November 2022 onwards</p>	<p>Cabinet Member for Finance</p> <p>Executive Director - Corporate</p>	To be confirmed	<p>The meeting on 15 March 2022 comprised a comprehensive question and answer session (Scrutiny Inquiry) to inform a potential scrutiny review.</p> <p>The Modernising Systems Task and Finish Group is evidence gathering and will conclude its work early in 2023.</p>
Quarterly Budget Monitoring Reports	The Committee to receive regular budget monitoring reports at its meetings	<p>12 October 2022</p> <p>16 January 2023</p>	<p>Cabinet Member for Finance</p> <p>Executive Director for Finance</p>	No	To receive a quarterly budget monitoring report which will inform the budget scrutiny role of this Committee.
Quarterly reports on the MTFP	The Committee to receive regular MTFP monitoring reports at its meetings	<p>12 October 2022</p> <p>16 January 2023</p>	<p>Cabinet Member for Finance</p> <p>Executive Director for Finance</p>	No	To receive a quarterly budget MTFP report which will inform the budget scrutiny role of this Committee.

Performance Monitoring Report	The Committee to consider the Performance Monitoring Report to inform Performance Management Scrutiny	<p>12 October 2022 16 January 2023</p>	<p>Leader of the Council</p> <p>Assistant Chief Executive</p>	No	The Committee to consider the Performance Monitoring Report to inform Performance Management Scrutiny
The Children's Trust Budget	The Committee to receive a briefing on the Children's Trust budget	<p>15 September 2021 actioned</p> <p>7 November 2022 - Budget Scrutiny - Actioned</p> <p>Further meeting TBC To consider the Business Plan for the Children's Trust</p>	<p>Cabinet Member for Finance</p> <p>Executive Director for Finance</p>	No but following the briefing the Committee may consider setting up a Task and Finish Group	The Committee received a briefing on the Children's Trust Budget at its September 2021 and November 2022 meeting and resolved to receive the business plan for scrutiny input at a future meeting

Asset Management	To undertake scrutiny activity of asset management	15 March 2022 - The Committee to set up a Task and Finish Group to undertake this scrutiny activity Actioned A presentation to be given to the Committee at its meeting 10 May 2022 and from there the Committee will consider Scrutiny work into this issue. - Actioned Date to be confirmed: The Sustainability Working Group is asked to report back to a future meeting regarding the alignment of workstreams around the development of the new Asset Management Plan to the Corporate Plan and the Council's commitment to carbon neutrality.	Cabinet Member for Finance Executive Director for Place	To be confirmed	It was resolved that the Sustainability Working Group is asked to report back to a future meeting regarding the alignment of workstreams around the development of the new Asset Management Plan to the Corporate Plan and the Council's commitment to carbon neutrality.
Transformation Projects	The Committee to review transformation projects: Definition of the Transformation Projects Spend on	Meeting dates in 2022 to be confirmed	Director – Transformation Relevant Cabinet Member(s)	No	

Potential cross-cutting themes for the Scrutiny Committees

Major Contracts and Capital Contracts	The Committee together with Place and People Scrutiny Committees to undertake scrutiny of major contracts of the Council including the Children's Trust	Corporate, People and Place Overview and Scrutiny Committees	To be confirmed	To be confirmed	
Housing	The Committee, together with Place Overview and Scrutiny Committee to undertake scrutiny activity of the housing costs and social value	Corporate and Place Overview and Scrutiny Committees	To be confirmed	To be confirmed	

Corporate Overview and Scrutiny Committee meeting dates in 2022/23

➤ 6 March 2023

Development of Overview and Scrutiny work programmes for 2022/23

NB: The Co-ordinating Overview and Scrutiny Group considered the process to be used to develop Overview and Scrutiny work programmes at a meeting on 25 May 2022. The Group agreed that rather than go out to public consultation about suggestions for scrutiny topics as in 2021/22 it could be more useful to consider a survey of residents' views about Council services. This would enable areas to be identified where Overview and Scrutiny might help to alleviate issues. The Group also agreed that Cabinet Members should be asked to provide details of forthcoming issues within their portfolios that might be subject to pre-decision scrutiny. The chairs of the three Overview and Scrutiny committees have written to the Leader of the Council to progress these matters.